

AWARD OF FELLOW APPLICATION ADVISORY SHEET

Below are suggestions for you to follow regarding supporting evidence in completing your Fellow application. Please understand the points you submit must have meaningful, supportive documentation. [To document points, at least ONE supporting document must be provided per category.](#)

Meeting Attendance

This section is automatically populated in your application based on the record of your attendance already at all Academy meetings. **Please note: in order to qualify for the Award of Fellow, you must have attend BOTH the Postgraduate Seminar and Annual Meeting during the THREE YEARS previous to applying.** EXAMPLE: If you apply in 2016, you must have attended at least one spring and one fall meeting within 2015, 2014 and 2013.

Section A - AOA Positions and Committee Activity

You may document your volunteer activity the following ways:

- Copies of conference or seminar pamphlets that list your participation
- Search for lectures you may have given online at http://www2.aoao.org/members/protected/lecture_search.iphtml. You can print screen and save as a document (control P, then print).
- Copies of certificates of participation

B - American Osteopathic Board of Orthopedic Surgery (AOBOS)

- Contact the AOBOS office and they will have supporting documentation for your oral, clinical exams or item writing committee participation

Part C - Publications

- Copies of the title page of your authorship, or the entire article

Part D - Scientific Display

- Letter from a physician verifying participation
- Brochure documentation listing your poster
- Copy of poster acceptance letter

Section E – Lectures

- Copy of the conference program listing you as the speaker
- Copy of speaker letter supporting your presentation

- For AOA lectures, Search for lectures you may have given online at http://www2.aoao.org/members/protected/lecture_search.iphtml. You can print screen and save as a document (control P, then print).

Section F - AOA

- Documentation from the AOA supporting volunteer involvement

Section G - State Osteopathic Association

- Contact your State Osteopathic Association for documentation of your participation.

Section H - Education

- Documentation listing the residents or preceptors that you trained
- Letter from the medical school or hospital verifying your participation

I - Local Hospital

- Letter from hospital verifying your activity

We do understand some hospitals no longer exist, but usually you can find an official that can document your participation.

J - Community and State

- Reference letter or pamphlet from an official regarding your community or team physician participation

K – District Academy

- Letter from official within academy confirming participation, if you have points in this category

L – Special Consideration

You may submit your curriculum vitae and/or other notes that you feel may be significant in consideration of your application.

Other Committees

You may include a letter or brochure documenting your participation.